Reviewed January 2023

Child Safeguarding Statement

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Risk Assessment

Prepared by County Wexford Motor Club CLG

Wexford Motor Club Child Safeguarding Statement

County Wexford Motor Club CLG is affiliated to Motorsport Ireland and provides various sporting activities and opportunities for young people through participation in our youth academy, regional, provincial and national motorsport events.

County Wexford Motor Club CLG is committed to safeguarding children and by working under the guidance of Motorsport Ireland Safeguarding Policies and Wexford Motor Club policies our staff, both volunteers and employed, working with our young people, throughout the organisation, seek to create a safe environment for young people to grow and develop within the sport.

County Wexford Motor Club CLG Risk Assessment document indicates the areas of potential risk of harm, the likelihood of the risk occurring, and gives the required policy, guidance or process documents required to alleviate these risks. The list of risks identified are contained in the following categories: Practices; Complaints & Discipline; Reporting Procedures; Use of Facilities; Recruitment; Communications; General Risk of Harm.

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, (Children First: National Guidance and Tusla's Child Safeguarding: A guide for Policy, Procedure and Practice) In addition to our Risk Assessment document described above, there are further procedures that support our intention to safeguard children while they are availing of our activities.

County Wexford Motor Club CLG has the following procedures in place as part of our Safeguarding Policies:

- Procedures for the management of allegations of abuse or misconduct by staff or volunteers against a child availing of our activities
- Procedures for the safe recruitment of staff and volunteers to work with children in our activities
- Procedures for access to child safeguarding training and information, including the identification of the occurrence of harm
- Procedure for reporting of child protection or welfare concerns to Statutory Authorities

We recognise that implementation is an ongoing process. **County Wexford Motor Club CLG** is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our activities.

This Child Safeguarding Statement will be reviewed on **14th January 2025**.

For queries on this Child Safeguarding Statement or related risk assessment and policies, contact

Club Children's Officer: Graham Scallan 087 2470425 or graham@scallans.com

Designated Liaison Person: Adrian Codd 087 9959597 or adriancoddroofing@gmail.com

Risk Assessment document for *Wexford Motor Club*

This risk assessment considers the potential for harm to come to children whilst they are in **County Wexford Motor Club CLG** care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider—

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Abbreviations used:

MI: Motorsport Ireland
WMC: Wexford Motor Club
YP: Young Person
CCO: Club Children's Officer
DLP: Designated Liaison Person
MP: Mandated Person
YAL: Youth Academy Leader
COC: Clerk of the Course
CDO: Club Disciplinary Officer

Potential risk of harm to children	Likelihood of harm L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/NGB	Further action required …
LSP & COACHING PRACTICES				
Lack of coaching qualification	**H**	▪ MI App 123 -8/9 ▪ Recruitment & Education Policy	CCO WMC	*Proof of qualification to be confirmed*
Supervision issues	**H**	▪ Supervision policy	CCO WMC	*Ongoing Review*
Unauthorised photography & recording activities	**M**	▪ MI App 123 -16 Photography and Use of Images policy	CCO	*Ongoing review*
Behavioural Issues	**H**	▪ Code of conduct (App 123) ▪ Complaints & Disciplinary policy	YAL CCO CDO	*Ongoing review*
Lack of gender balance amongst coaches	**H**	▪ Recruitment & Education Policy ▪ Supervision policy	WMC CCO	*Ongoing review*
No guidance for travelling and away trips	**L**	▪ MI App 123 - 15 ▪ Safeguarding Training	CCO	*Ongoing review*
Lack of adherence with misc procedures in Safeguarding	**L**	▪ Safeguarding Training ▪ MI App 123	CCO CDO	*Ongoing Review*

Potential risk of harm to children	Likelihood of harm L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/NGB	Further action required …
policy (i.e. mobile, photography, transport)		▪ Complaints & disciplinary policy		
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	**H**	▪ Complaints & Disciplinary Policy ▪ Communications Policy	CCO	*Greater communication required at Registration*
Difficulty in raising an issue by child & or parent Reason: Covered above		▪ Complaints & Disciplinary policy ▪ Communications Policy	CCO	*Ongoing Review*
Complaints not being dealt with seriously		▪ Complaints & Disciplinary policy	CDO	*Ongoing review*
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	**H**	▪ MI App 123- 18 ▪ Recruitment & Education policy ▪ Safeguarding Training ▪ Reporting Policy	MP DLP CCO	*Make policies and procedures available* *Include in Safeguarding Training (L1)* *Include in Coach Education Training*
No Mandated Person appointed	**L**	▪ MI Appendix 123 17-22 ▪ Recruitment & Education Policy	CCO	*Publicise identity of Mandated Person* *Train Mandated Person in their role*
No DLP Appointed	**L**	▪ MI Appendix 123 17-22 ▪ Recruitment & Education Policy	CCO	*Train all DLPs* *Publicise identity of DLP*
Concerns of abuse or harm not reported		▪ MI Appendix 123 17-22 ▪ Child Safeguarding Training – Level 1 ▪ Reporting Policy	MP DLP CCO	*Include in Safeguarding Training (L1)* *Publicise names of CCOs, DLPs, MP(s)* *Publicise internal and external reporting procedures*
Not clear who YP should talk to or report to	**L**	▪ Communication Policy ▪ Safeguarding 1	CCO DLP	*Communicate in Club*
FACILITIES				
Unauthorised exit from activity areas	**M**	▪ Supervision policy	CCO YAL	*Clarify responsibilities before session starts*
Photography, filming or recording in prohibited areas	**L**	▪ MI App 123 -16	YAL	*Ongoing Review*
Missing or found child on site	**L**	▪ Supervision Policy		*Refer to Supervision Policy and inform Gardai*
RECRUITMENT				
Recruitment of inappropriate people	**M**	▪ Recruitment & Education policy	WMC CCO	*Ongoing review*

Potential risk of harm to children	Likelihood of harm L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/NGB	Further action required …
Lack of clarity on roles	**M**	▪ Recruitment & Education policy	WMC CCO	*Check job description* *Put supervision in place*
Unqualified or untrained people in role		▪ Recruitment policy	WMC CCO	*Check qualification* *Ongoing review*
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	**H**	▪ Child Safeguarding Statement ▪ Communication Policy ▪ Training policy	WMC CCO YAL	*Communicate Child Safeguarding Statement*
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	**M**	▪ Child Safeguarding Statement – display ▪ Communication Policy ▪ Code of Conduct (app 123)	COC CCO	*Communicate Child Safeguarding Statement* *Distribute Code or Sections as appropriate*
Unauthorised photography & recording of activities	**M**	▪ Photography and Use of Images policy (MI App 123 - 16	YAL	*Ongoing review*
Inappropriate use of social media and communications by under 18's		▪ Communications policy ▪ MI App 123 Code of conduct ▪ MI App 126 Social Media Policy	CCO	*Ongoing review*
GENERAL RISK OF HARM				
Harm not being recognised		▪ Safeguarding policy ▪ Child Safeguarding Training ▪ Reporting Policy	CCO	*Ongoing review*
Harm caused by - **child to child** - **coach to child** - **volunteer to child** - **member to child** - **visitor to child**	**M**	▪ Safeguarding policy ▪ Child Safeguarding Training ▪ App 123 – Code of Conduct	CCO WMC CDO	*Ongoing review*
General behavioural issues	**M**	▪ App 123 -Code of Conduct ▪ Complaints & Disciplinary Policy	CCO CDO	*Take disciplinary action where necessary* *Sign code of conduct*

This Risk Assessment document has been discussed and completed by *County Wexford Motor Club CLG* on 14/01/2023.

Signed: Adrian Codd

Name: Adrian Codd

Role: Chairperson

Date: 19/01/2023

Signed: _____

Name: _____

Role: _____

Date: _____

Implementation & Review

Following from the Risk Assessment undertaken on the 14/01/23 the following actions need to be taken:

Action to be taken	Responsible Party	Target Deadline
Training of DLP	CCO	June 2023
Annual declarations for sport leaders	CCO	June 2023

Name & Contacts of Responsible Parties:

Role	Appointed	Date	Telephone	Email
Club Childrens Officer	Graham Scallan	Jan 2023	087 2470425	graham@scallans.com
Relevant Person	David Busher	Jan 2023	089 4573298	davidbusheris@gmail.com
Mandated Person	Adrian Codd	Jan 2023	087 9959597	adriancoddroofing@gmail.com
Designated Liaison Person	Adrian Codd	Jan 2023	087 9959597	adriancoddroofing@gmail.com

This Child Safeguarding and Risk Assessment Document will be reviewed on 14/01/2025.

Signed

Graham Scallan

Club Children's Officer
County Wexford Motor Club CLG

Signed:

Adrian Codd

Adrian Codd
Director County Wexford Motorclub CLG